

# ANAHEIM ARTS COUNCIL GRANT REQUEST: 2011

Date of Application: \_\_\_\_\_

Legal Name of Organization: \_\_\_\_\_

President: \_\_\_\_\_

Title of Contact Person (if different from President): \_\_\_\_\_

e-mail: \_\_\_\_\_

Organization's Website: \_\_\_\_\_ EIN: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Project Name: \_\_\_\_\_

Purpose of Grant: \_\_\_\_\_

Beginning and Ending Project Dates: \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_ Total Project Cost: \$ \_\_\_\_\_

Is your organization recognized by IRS as a 501(3)(c) not-for-profit organization? Yes \_\_\_\_ No \_\_\_\_

If no, check funder's guidelines to determine whether funder accepts fiscal sponsors or makes other arrangements as appropriate. Please explain: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Mission Statement of Organization: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please provide the following information in your proposal *in the order specified*. Use the headings, subheadings, and numbering in the outline below. The items reflect the general interests and concerns requested by the grantmaker, although they are not intended to be conclusive. Include additional information pertinent to your project. Write directly, clearly, and thoroughly. Make each word count when presenting your request.

#### 1. Organization Information (ONE PAGE)

- Summarize the organization's history
- Outline current programs and activities
- Highlight organization's accomplishments

#### 2. Purpose of Grant (ONE PAGE)

- Describe the proposed program or project
- Identify the needs, problems, or opportunities to be addressed and the challenges faced
- Identify the target population, the community, the benefits, and plans to reach this community
- Explain how the project contributes to or would affect the community
- Identify the project's goals and the methods to achieve them
- Outline qualifications and experience of key staff members and volunteers
- Identify the other organizations or partners that would participate in the project and their roles
- Include a timetable for the project
- Identify the long-term funding resources for the project
- Explain how project would be sustained

#### 3. Evaluation

- Describe the plan for evaluation and the use and dissemination of the results

#### 4. Attachments

- **List the members of the board of directors**
- **Organizational financial statements:** Attach financial statements from the previous fiscal year (preferably audited) and the current operating budget of the organization (expenses and income)
- **Project financial statement:** Attach project budget (expenses and income).
- List names of other funders and potential funders and amounts committed or requested for the project
- **Anaheim Arts Council participation (ONE PAGE):** Describe how AAC would be acknowledged for its support, and describe the organization's participation in AAC during 2009 and 2010.
- **2009 AAC Grant (ONE PAGE):** Summarize the project funded by AAC funding programs during 2009 and 2010 if granted including the budget and evaluation.

# **ANAHEIM ARTS COUNCIL 2011 GRANT**

**APPLICATION DEADLINE: APRIL 1, 2011**

By my signature below, I confirm that the above information given is to the best of my knowledge true and correct. I also confirm that the Board of Directors of this organization have full knowledge of this proposal and have approved this grant submittal.

If funding in any amount is allocated to your organization, those funds will be used to provide the project described in this application. If funding is used for other than the project without approval of the Anaheim Arts Council Board of Directors, all funding given to your organization is to be returned to the Anaheim Arts Council. Further, I assure that my organization will file the annual report to the Anaheim Arts Council as required.

President's Signature \_\_\_\_\_

Grant Writer's Signature \_\_\_\_\_

Date \_\_\_\_\_

Return completed forms to this address:

Dr. June Glenn

PO Box 18641

Anaheim, CA 92817

Or e-mail completed forms to [grants@anaheimartscouncil.com](mailto:grants@anaheimartscouncil.com)